

Name \_\_\_\_\_  
 SS# \_\_\_\_\_  
 Tax Year \_\_\_\_\_

**Debz Bookkeeping & Tax Service**  
 Income Tax Consultant

tel 323-533-3501

**Itemized Deductions for Real Estate Professionals**

Advertising - Magazine \_\_\_\_\_  
 Advertising - Other \_\_\_\_\_  
 Advertising - Newspaper \_\_\_\_\_  
 Advertising - Referral Fees \_\_\_\_\_  
 Advertising - Signs \_\_\_\_\_  
 Advertising - Video Accessories \_\_\_\_\_  
 Advertising - Video Tapes \_\_\_\_\_  
 Advertising Mileage @\_\_\_\_\_ cents per mile \_\_\_\_\_  
 Appraisal Fees \_\_\_\_\_  
 Auto Equipment Holders \_\_\_\_\_  
 Bank Charges (Business Account) \_\_\_\_\_  
 Bank Mileage @\_\_\_\_\_ cents per mile \_\_\_\_\_  
 Board Dues \_\_\_\_\_  
 Board Fees \_\_\_\_\_  
 Bookkeeping \_\_\_\_\_  
 Briefcase \_\_\_\_\_  
 Bus Tours \_\_\_\_\_  
 Business Credit Card Annual Fee \_\_\_\_\_  
 Business Mileage @\_\_\_\_\_ cents per mile \_\_\_\_\_  
 Casual Labor \_\_\_\_\_  
 Clipboards \_\_\_\_\_  
 Commissions - Paid \_\_\_\_\_  
 Commissions - Splits \_\_\_\_\_  
 Delivery \_\_\_\_\_  
 Dues - Professional Societies \_\_\_\_\_  
 Educational Miles @\_\_\_\_\_ cents per mile \_\_\_\_\_  
 Education - Books \_\_\_\_\_  
 Education - Continuing Education Courses \_\_\_\_\_  
 Education - Conventions \_\_\_\_\_  
 Education - Professional Development \_\_\_\_\_  
 Education - Seminars \_\_\_\_\_  
 Emblems for Uniforms \_\_\_\_\_  
 Entertainment \_\_\_\_\_  
 Equipment Rental \_\_\_\_\_  
 Finders Fees \_\_\_\_\_  
 Flashlight (Night Showings) \_\_\_\_\_  
 Flowers (\$25 max per person) \_\_\_\_\_  
 Freight \_\_\_\_\_  
 Gifts (\$25 max per person) \_\_\_\_\_  
 Housewarming Presents (\$25 max pp) \_\_\_\_\_  
 Identification Case \_\_\_\_\_  
 License \_\_\_\_\_  
 Lock Boxes \_\_\_\_\_  
 Locks \_\_\_\_\_  
 Maps \_\_\_\_\_  
 Multiple Listings Dues \_\_\_\_\_  
 Multiple Listings Fee \_\_\_\_\_

Association Dues \_\_\_\_\_  
 Credit Check \_\_\_\_\_  
 Deposit Refunds reported as Income \_\_\_\_\_  
 Insurance \_\_\_\_\_  
 Keys \_\_\_\_\_  
 Legal & Professional Fees \_\_\_\_\_  
 Legal Fees - Evictions \_\_\_\_\_  
 Management Fees \_\_\_\_\_  
 Notary Fees \_\_\_\_\_  
 Office Supplies - Notebooks \_\_\_\_\_  
 Office Supplies - Pens, Pencils \_\_\_\_\_  
 Office Supplies - Receipt Books \_\_\_\_\_  
 Office Supplies - Stationary Supplies \_\_\_\_\_  
 Office Supplies - Other \_\_\_\_\_  
 Paging Service \_\_\_\_\_  
 Postage \_\_\_\_\_  
**TELEPHONE:**  
 Answering Service \_\_\_\_\_  
 Cellular Phone Charges \_\_\_\_\_  
 Cellular Phone Purchase \_\_\_\_\_  
 Long Distance Calls \_\_\_\_\_  
 Pay Phone Calls \_\_\_\_\_  
 Pay Phone Costs \_\_\_\_\_  
**AUTO EXPENSES**  
 Make/Model of your Car \_\_\_\_\_  
 Odometer on First day of year \_\_\_\_\_  
 Odometer on Last day of year \_\_\_\_\_  
 Total Miles Driven \_\_\_\_\_  
 Date Acquired \_\_\_\_\_  
 Is another vehicle available for use? \_\_\_\_\_  
 Date first used for Business \_\_\_\_\_  
 Purchase Price \_\_\_\_\_  
 Yearly Lease Payment \_\_\_\_\_  
 Lease Down Payment (1st year only) \_\_\_\_\_  
 Gas/Oil \_\_\_\_\_  
 Insurance/Year \_\_\_\_\_  
 Repairs and Maintenance \_\_\_\_\_  
 Wash \_\_\_\_\_  
 Parking \_\_\_\_\_  
 License Fees \_\_\_\_\_  
 Property Tax (look at reg. renewal) \_\_\_\_\_  
 Business Use % \_\_\_\_\_  
 Total Expenses \_\_\_\_\_



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